

**Executive Committee Call
13 December 2018
Minutes**

Attended:	Apologies:	Secretariat
<p>Joanne Carter (Vice-Chair) & Selamawit Bekele joined towards the end of the call The call was exceptionally chaired by: Cheri Vincent Timur Abdullaev Pierre Blais Amy Bloom Paula Fujiwara Marzia Calvi (for Tereza Kasaeva) David Lewinsohn Austin Obiefuna Aaron Oxley Victor Ramathesele</p>	<p>Christy Hanson</p>	<p>Lucica Ditiu Jenniffer Dietrich Suvanand Sahu Stefano Certosino Catie Rosado</p>
Minutes of Discussion		Outcome(s)
1. Governance: Board Leadership Change		
<p>Dr. Cheri Vincent chaired this session. The Vice-Chair recused herself to avoid possible or perceived conflict of interest. The terms of service for the Board Chair and Vice-Chair expire at the end of the 32nd Board Meeting in October/November 2019. The Executive Committee had discussed in a previous call that it is not optimal to lose both leadership at the same time and requested the Secretariat for a call to strategize for a smooth transition. The Secretariat presented to the Executive Committee the following two options: <ol style="list-style-type: none"> 1. Replace both leadership roles (Chair and Vice-Chair) at the same time 2. Extend the Vice-Chair’s term by another year, which will mean one more Board meeting, to stagger the transition of Board Leadership. The Executive Committee unanimously voted to move forward with option two. This means that the last meeting chaired by the the Vice-Chair will be the 33rd Stop TB Partnership Board meeting at which point the new Vice-Chair will be introduced to the Board. The Executive Committee also agreed, that the Vice-Chair can continue to serve afterwards in an ex-officio capacity as mentor or adviser of the incoming Vice-Chair. After an in-depth discussion, it was decided that the selection process for the Board Chair will commence at the 31st Board meeting in January 2019. The last Board meeting for the Chair will be the 32nd Stop TB Partnership Board meeting which will be held in Oct./Nov. 2019. Subsequently, the new Chair of the Board will be introduced to the entire Board at that meeting.</p>		<ul style="list-style-type: none"> • The Executive Committee unanimously decided to move forward with option two: extend the current Vice-Chair for an additional Board meeting. • The Executive Committee requested that the Secretariat presents a timeline and process for the selection of the Board Chair.

<p>The Executive Committee also discussed if a selection or an election is the most appropriate process in bringing the new Board leaders, members of the Committee provided the following advice:</p> <ol style="list-style-type: none"> 1. Both options, opening for application and executive recruitment (active outreach and proactive approach) should be available 2. The Secretariat should provide a clear timeline for the selection process 3. The process for the selection of both, the Chair and the Vice-Chair should be the same 4. A record should be made public at the end of the process describing the full process, number of people that applied and number of those approached, and the number of candidates that were considered and short-listed. <p>Furthermore, the Executive Committee discussed the basic principles of the selection process for the Board Chair position, and recommended the following:</p> <ol style="list-style-type: none"> 1. The Secretariat should offer an open application process for the position of Board Chair (anyone wanting to apply should be able to do so) 2. The Selection Sub-committee will comprise a smaller group of members from the Executive Committee (ideally 3 people) to work swift and effectively with the Secretariat 3. The top two candidates, as well as the process pursued, will be presented to the full Executive Committee for a final recommendation to the Board 4. Intermediate confidential updates will be provided regularly to the Executive Committee 	<ul style="list-style-type: none"> • The Executive Committee established a <i>Board Leadership Selection Sub-Committee</i> to work closely with the Secretariat on the selection process.
<p>2. AOB</p>	
<p>Next Executive Committee Conference Call will be on 17 January 2019.</p>	<ul style="list-style-type: none"> • Stop TB Secretariat will send a calendar invite.